

# Anisha DeSilva

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## Education

**BACHELOR OF ARTS | EXPECTED MAY 2020 | UNIVERSITY OF MARY WASHINGTON, FREDERICKSBURG, VIRGINIA.**

- Major: History

## Technical Skills

- Microsoft Word, PowerPoint, and Excel
- Google Docs and Slides
- Adobe Photoshop
- Prezi
- Canva
- Budgeting
- Proficient in Facebook, Twitter, Instagram, and Snapchat
- Library research
- Database research

## Personal Skills

- Reading
- Writing
- Public Speaking
- Interpersonal Communication

## Work Experience

**ASSISTANT TEACHER | ISCHOOL FOR THE FUTURE | JUNE-JULY OF 2015**

- Assisted the Teacher in lessons and activities for the day
- Took pictures and videos for the end of the term slideshow.
- Mediated conflicts and displayed crisis management over the children from ages 5-11.
- Planned activities with Teacher and Heads of the organization.
- Promoted social diversity and awareness through various international and cultural events and activities.

**RESIDENT ASSISTANT | OFFICE OF RESIDENCE LIFE | AUG 2017-PRESENT**

- Developed a positive living environment that establishes a community amongst residents
- Promoted academic excellence, addressed student needs, and encouraged campus involvement among residents that supports the mission of the University and the Office of Residence Life and Housing.

- Developed, marketed, and led student centered hall programs to promote inclusion, education, diversity, and mental and physical health
- Assisted in the selection, evaluation, and training of incoming RA's
- Implemented and enforced all University and Residence Life policies
- Budgeted and allocated money used for residence hall/floor events

## **Leadership Experience**

### **SECRETARY | CAMPUS PROGRAMMING BOARD | OCT 2016 -MAY 2017**

- Assisted the Chair of Weekly Events and Trips Cabinet and help schedule and plan events and trips.
- Take the minutes of meetings and send them out to the members of the cabinet.

### **EXECUTIVE CHAIR | CAMPUS PROGRAMMING BOARD | MAY 2017 -PRESENT**

- Oversee see the activities in Weekly Events and Trips Cabinet.
- Managed the Cabinets budget
- Meet with fellow officers and members for new trips and activity ideas
- Schedule and plan new events and trips

### **MEMBER | NACA CONFERENCE | FEBRUARY 18-22 OF 2017**

- Participated in educational sessions
- Took down notes, pamphlets, and contact information to bring back and share with C.P.B.
- Met and conversed with various acts, organizations, and programs

### **MEMBER | VACUHO CONFERENCE | NOVEMBER 3-4 OF 2017**

- Participated in educational sessions
- Organized and coordinated education sessions
- Met and conversed with various Resident Assistants from different schools

## **Interests**

- Certified Mental Health Aider
- Can play the Piano
- Had artwork displayed in Grace Arts Gallery for two consecutive years
- Experience Traveler